# **Notification of new or revised flight procedure designs (EU) 2017/373 for Denmark and BL 7-5 for the Faroe Islands and Greenland– Part-FPD**

*Please complete this form online and submit as instructed.*

*Please read the attached Guidance Notes before completing this form.*

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| **1. Contact details** |
| **1.1 Contact details for flight procedure designer:** |
| **1.1.1 Contact person:** |
| **1.1.2 Job title:** |
| **1.1.3 Affiliation:** |
| **1.1.4 Phone:** |
| **1.1.5 Email:** |
| **1.2 Contact details for the procedure owner:** |
| **1.2.1 Contact person:** |
| **1.2.2 Job title:** |
| **1.2.3 Affiliation:** |
| **1.2.4 Phone:** |
| **1.2.5 Email:** |
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| **2 Identification of notification** |
| **2.1 Classification of the notification:**  **New flight procedure designs**  **Periodic review**  **Other changes** |
| **2.2 Date of submission of this notification:** |
| **2.3 Provide a title for this notification:** |
| **2.4 Place of implementation** (ICAO airport code and RWY)**:** |
| **2.5 Propose a date for publication of procedure:** |
| **2.6 Date of the first submission** (in case of new version): |

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| **3. Content of the notification** |
| **3.1 Describe the FPD (latest edition):**  Mark all applicable:  Compliant with ICAO PANS-OPS 8168 IFP Design criteria  Deviation from ICAO PANS-OPS 8168 IFP Design criteria  RNP AR procedure (ICAO DOC 9905)  Discrete procedure (not being published in AIP) |
| **3.2 Purpose of and reason for the notification:** |
| **3.3 Describe other impacts/or provide details/elaboration to the result of 3.1:** |

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| **4. Documentation**  Mark all documentation which can be provided:  Procedure design report  Procedure charts  PBN coding table  Ground validation report (if not included in the procedure design report)  Flight validation report (if not included in the procedure design report)  Data source(s) for terrain, obstacle data and other relevant data used (if not included in the procedure design report)  Risk assessment (in case of deviation from PANS-OPS 8168)  Record of calculations to assure compliance with, or variation from the design criteria (if not included in the procedure design report)  Input from stakeholder consultation (if not included in the procedure design report) |

**5. Submission Instructions:** *please e-mail this document and attachments to*

[*fpd-notifikation@trafikstyrelsen.dk*](mailto:fpd-notifikation@trafikstyrelsen.dk)

*Name and date:*

**Guidance Notes for completing the notification form**

1. **General information**

*As of 27th of January 2022 providers of Flight Procedure Design (FPD) services must be certified according to regulation (EU) 2017/373 (as amended), and flight procedures must be approved as necessary. In order to decide which flight procedures must be approved, the Danish CAA requires all new flight procedures as well as changes to and reviews of existing flight procedures to be notified. To this end, an FPD notification system has been established.*

*The notification system is similar to the ANSP notification system but is now separated to only consider flight procedures.   
  
Once the notification has been submitted and received, the Danish CAA has 10 business days to decide if the procedure will undergo further examination. If there is no response, then the procedure can be sent to NAVIAIR to be published in the AIP.*

***Procedures which are either a RNP AR procedure or deviate from ICAO PANS-OPS 8168 design criteria are exempted for the above. These must always undergo further examination and approval****.*

1. **Completing the form:**

**Section 1 - Contact details**

**1.1 – 1.2 Contact Details:***Enter name, title, affiliation, and contact details for the flight procedure designer responsible for the procedure design and for the procedure owner, e.g. airports or aerodromes.*

**Section 2 – Identification of notification:**

**2.1 Classification of notification:** *Indicate whether it is a new procedure, periodic review, or other changes. Other changes include changes to an existing flight procedure or termination of a flight procedure. This should be described in section 3.*

**2.2 Date of Submission:***Enter the date that the form is to be submitted to the CAA.*

**2.3 Provide a title for this notification:***Give the notification a descriptive name e.g., new procedure for EKXX ILS RWY XX or periodic review for BGXX ILS RWY XX.*

**2.4 Place of implementation:** *Enter which airport (with ICAO airport code) and runway the procedure is designed for.*

**2.5 Proposed date for publication of procedure:** *Proposed date for publication of the flight procedure, if only approximate. This helps to determine whether the application should be expediated from the CAA, in case of further examination.   
  
Note: The flight procedure design may not be published before a decision has been made whether to review the proposed design. If the procedure will undergo further examination, it cannot be published or implemented before the CAA approval has been obtained.*

**2.6 Date of the first submission:***In case it is an updated version of a notification, please enter the date where your organization sent the first version of the notification.*

**Section 3 – Content of the notification**

**3.1 Describe the FPD (latest edition):***Indicate the applicable criteria for the procedure.*

**3.2 Purpose of and reason for the notification:** *Provide a description of the purpose of and reason why the change is needed for the flight procedure e.g., new obstacles or criteria which have an impact on the procedure.*

**3.3 Describe other impacts/or provide details/elaboration to the result of 3.1:** *A description of applicable criteria from section 3.1 must be stated in the section. This includes a description of the deviation from ICAO PANS-OPS 8168.*

**Section 4 – Documentation:** *Indicate the documentation which can be provided in case of further examination. As minimum all the listed documents should be provided, as applicable. The Danish CAA can request additional material for examination, if needed.*

*Data source(s) for e.g. terrain, obstacle data and other relevant data should comply with (EU) 2017/373 for Denmark and BL 7-5 for the Faroe Islands and Greenland.*

***Section 5-* Submission Instructions:** *Please submit this form and attachment by e-mail to fpd-notifikation@trafikstyrelsen.dk*